



Emergency Management Coordinating Council of Lake County

1303 N. Milwaukee Avenue
Libertyville, IL 60048
847-377-7100

Meeting Minutes February 9, 2011

Attendees who signed in:

Lee Shannon, Rick Weil, Mike Jackson, Kent McKenzie, Mike Mascillino, Connie Mascillino, Don Portzen, James Rissell, Bob Grum, Dave Kleckner, Rich Chiarello, Ted Wilder, Sue Vancil, Jim Herring, Yvette Maxie, Joe Wieser, John Crilly, Joe Long, Rick Cohen, Benjamin Bricco, John Feit, Mark Werksman, Jim Wallace, Tim Sashko, Sergio Morales,

1. President Shannon called the meeting to order at 7:00 PM.
2. Pledge of Allegiance
3. Introduction of attendees
4. Secretary Report – Rick Weil Those in attendance were asked to review available copies of the January 5, 2010 meeting minutes as generated by Secretary Rick Weil. A motion to accept the amended minutes was made by Cohen, and seconded by Grum. Unanimously approved.
Note: Meeting minutes will no longer be distributed at the monthly meetings. Minutes will be sent electronically or can be found on the EMCCLC website: www.emcclc.org
5. Treasurer's Report –Jim Herring Those in attendance were asked to review available copies of the Treasurer's Report as generated by Treasurer Herring. The Treasurer's Report showed a current balance of \$1,834.08. The following agencies have paid their dues as of 2/9/11:

Antioch	Lake Forest
Beach Park	Red Cross
Lake County	Round Lake Beach
Deerfield	Barrington
Great Lakes	Zion
Island Lake	

A motion to accept the Treasurer's Report was made by Feit, and seconded by Jackson. Unanimously approved.

6. Old Business – None
7. New Business – None
8. President's Report - Lee Shannon
Tabled until later in the meeting.
9. President's Elect Report – Joe Wieser
None

10. Lake County EMA Coordinator's Report and IESMA Region 1 Vice President's Report – Kent McKenzie

- Discussion of the blizzard response and activities
- Discussion of the County Radio Interoperability. The second edition 'Field Operator's Guide' is ready and will be distributed to those that receive the proper training.
- The IESMA conference will be April 14-16 in East Peoria
- The severe weather radios were picked up from Urbana. Lt. Crilly volunteered his reserve deputies to pick up radios for Lake County municipalities.
- Check IESMA website for EOC technology grant being offered now

11. IEMA Region IV Coordinator's Report – No Report

12. Agency Reports:

Great Lakes – Represented No report

FEMA – No representative

Civil Air Patrol – Joe Long

- Reported activities / responses / exercises during the past month and upcoming

Illinois State Police – No representative

Lake County LEPC – Herring No report

Lake County Health Department – Bob Grum

- The LCHD has rewritten their County Pandemic Plan with the focus of using local high schools as distribution points.
- The IDPH is giving technical assistance review for the County's stockpile plan.
- Discussion of the National level exercise to be held in April. LCHD will assist with exercise in Stickney.
- Work is accelerating on MOUs for large corporation "closed site" medication distributions.

Lake County Citizen Corps Council – Wieser

- Monthly meetings have been moved to the 4th Wednesdays (from Thursday)
- Discussion of telephone calls local municipalities have been receiving from unknown entity regarding registration. All CERTs etc need to be registered with the State.

MESS – No Representative

Stormwater Management Commission – Sue Vancil

- Received a \$70,000 grant from IEMA to review their All Natural Hazard Plan
- Held a meeting with the IDNR. They will be watching for potential flooding with the upcoming snow melt.

American Red Cross www.chicagoredcross.org – Yvette Maxie
Emergency telephone number for Red Cross – **312-729-6258**

- Reported on the American Red Cross responses and activities. 7 shelters opened in the northern Illinois region – a total of 30 opened by the Red Cross.
- Please notify the Red Cross anytime an agency opens a shelter so the Red Cross can catalogue it and offer assistance.
- Future discussions will need to be held regarding ADA compliant shelters.

Salvation Army – No Representative

RACES –Dave Kleckner

-Activated their Lake County EOC and monitored the frequencies for blizzard emergencies.

Municipality ESDA's and EMA's: -

-Wauconda: will sponsor 2 weather spotter classes February 23 at Wauconda High School 3:30 & 7:30pm

13. Committee Reports:

By-Laws Committee – Jackson No report

Nominating Committee – No report

Training Committee – Jackson

-IEMA is offering an Advanced Public Information Officer class at the SEOC March 1-4, 2011 (See flyer addendum)

Meeting Committee – No report

EOP Assistance Committee – No report

Awards Committee – No report

Resource Committee – No report

Executive Steering Committee – No report

14. Training - Kent McKenzie

Kent held a tutorial and question and answer session for the Public Assistance material for possible after blizzard remuneration from FEMA.

Lee Shannon will offer a table he uses that populates fields needed for reporting when he can get a workable guide out to everyone.

15. Next meeting – March 2, 2011 7:00 pm

16. Closing comments – Shannon

None

17. Adjournment

Motion Feit second by Grum to adjourn
Meeting adjourned at 8:50 p.m.

[Meeting minutes by Rick Weil; EMCCLC Secretary

**EMERGENCY MANAGEMENT COORDINATING COUNCIL
Of LAKE COUNTY
Lake County EOC
AGENDA
February 9, 2011**

1. Call to Order - President Lee Shannon, III
2. Pledge of Allegiance
3. Secretary Report – Secretary Rick Weil
- Approval of the January 5, 2011 Meeting Minutes
4. Treasurers Report – Jim Herring
5. Old Business
6. New Business
7. President’s Report - Lee Shannon, III
8. Vice-President’s Report – Joe Wieser
9. Lake County Coordinator’s Report – Kent McKenzie
10. IEMA Region IV Coordinator’s Report – Jimmy Thompson
11. IESMA Region 1 -Vice President’s Report – Kent McKenzie
12. Agency Reports
 - Great Lakes –
 - FEMA
 - Civil Air Patrol – Joseph Long
 - ISP
 - Lake County LEPC – Dick Johnson
 - Lake County Health – Robert Grum
 - Lake County Citizen Corps Council – ??
 - MESS – Terry Cox
 - Stormwater Management – Sue Vancil
 - Red Cross – Yvette Maxie/John Mitchell/Ron Carlson
 - Salvation Army – Captain William Holman
 - RACES – Don Whitney
 - Municipality ESDA’s and EMA’s
13. Committee Reports
 - By Laws – Michael Jackson
 - Nominating Committee – Len Revelle
 - Training Committee – Michael Jackson
 - Meeting Committee – Sue Vancil
 - EOP Assistance Committee – Bud Osmond
 - Awards Committee –
 - Resource Committee – Jim Herring
 - Executive Steering Committee – Lee Shannon, III / Joe Wieser
14. Training – Blizzard Proclamation and Blizzard Claims- Kent McKenzie
15. Next Meeting – March 2, 2011
16. Closing Comments
17. Adjournment



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TRESUARER'S REPORT

Meeting Month/ Feb 2011

Beginning Bal: \$1,902.45

CHECKS WRITTEN:

CHECK NUMBER & AMT.	DATE	PURPOSE
1053 \$113.37	1/5/11	Meeting Expenses. December and Jan.

Total checks \$ 113.37

DEPOSITS:

	\$ 15.00	1/25/11	Dues Collected
	\$30.00	2/9/11	DUES COLLECTED
TOTAL Deposit	\$45.00		

Balance ~~\$1,804.08~~
1834.08

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[EMI Courses & Schedules Home](#)

On-Campus Courses

E388 - Advanced Public Information Officer

Course Description:

The Emergency Management Institute offers two courses for Public Information Officers (PIO). Those are the *Basic Public Information Officers Course (G-290)* and the *Advanced Public Information Officers Course (E-388)*.

The **Basic Public Information Officers Course** is aimed at the new or less experienced PIO including those individuals who have function as a secondary responsibility. Course topics include an overview of the job of the PIO, understanding the media, interview techniques, writing a news release and conducting public awareness campaigns. **This course is conducted by the States.** Contact your State Emergency Management Agency to find out when and where the course will be offered. [Click here for a list of the training offices of the State Emergency Management Agencies.](#)

The **Advanced Public Information Officers Course (APIO)** is conducted at the Emergency Management Institute, Emmitsburg, MD.

Purpose

The intent of the Advanced Public Information Officers Course (APIO) is application of public information skills to a major emergency or disaster situation. This is accomplished with a series of lecture presentations and exercises over the four days of the course.

Recommended Prerequisite

It is recommended that students complete FEMA's Basic Public Information Officers course (G290) at the State level before they attend The Advanced Public Information Officer course (E388).

Units of Instruction

Legal Issues in Public Information, Public Information and Public Policy, Risk Communication*, Interpersonal Skills for Public Information Officers, Conflict Resolution, Communicating Effectively During and Emergency*, Media Relations*, Emergency Information Systems, Stress Management for PIO's, Joint Information Center Exercise.

(Units marked with an * include practical exercises)

Course Length: 4 days

CEUs: 3.1

IEMA will be hosting an Advanced Public Information Officers (PIO) training course at the SEOC on March 1-4 2011. This four day course is targeted for anybody who is or could potentially be a spokesperson or information officer for their agency. Attached you will find additional information for this course. Could you please forward to your county and city EMA's and to anybody you feel would be interested. Registration can be completed through our site at <http://www.state.il.us/iema/training/training.asp>